

EMERGENCY JOB POSTING: COURSE INSTRUCTOR POSITION

Posted on November 25, 2019, 4 p.m.

The German Studies program seeks a **Course Instructor** for the following course

GER 100Y1Y/GER 101H1S, L0101 – INTRODUCTION TO GERMAN/b

Please note that GER 100Y1Y is a 1.0 FCE course; the hired Course Instructor will teach 0.5 FCE (second term only, from January 1st, 2020 to April 30th, 2020) which runs concurrently with GER 101H1S

GER 100Y1Y/GER 101H1S: INTRODUCTION TO GERMAN/B

Lectures on Mondays, Tuesdays, Wednesdays, and Fridays, 9-10 a.m.

See the departmental website for the course description:

<https://german.utoronto.ca/undergraduate-programs/undergraduate-courses/>

QUALIFICATIONS

Minimum qualifications include near native fluency in German & previous experience in teaching German language courses without supervision. Preference will be given to candidates with successful previous teaching of identical or similar course, as well as proven excellent communication and cooperation skills.

DUTIES INCLUDE

Course preparation / Lecturing 4 hours per week / Providing scheduled office hours for academic counselling of students (2 hours per week) / Attending pre-term instructor meeting before class starts / Attending coordination meetings & regularly corresponding with coordinator / Designing tests and exams / Invigilating tests & exams / Grading assignments, tests & exams.

ESTIMATED TA SUPPORT:	N/A
ESTIMATED COURSE ENROLMENT:	30 students
RATE OF PAY PER SESSION:	\$8,219.16 (incl. vacation pay)

Application Process

Applicants must submit a cover letter, CUPE Unit 1 Application Form, C.V. (including previous teaching evaluations, if applicable), and one letter of reference by **Thursday, November 28, 2019 at 4 p.m.** Your application must specify the Term to which you are applying. Applications should be sent electronically to:

Gayle Grisdale

Undergraduate Assistant
Department of Germanic Languages and Literatures
University of Toronto
e-mail: german@chass.utoronto.ca

If during the application and/or selection process you require accommodation due to a disability, please contact german@chass.utoronto.ca.

This job is posted in accordance with the CUPE 3902, Unit 1 Collective Agreement. The positions posted above are tentative, pending final course determinations and enrolments. The Departmental hiring policy is available in the Department office and in the CUPE Local 3902 office.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

Note: Although a graduate student's preference as to the campus location of his/her TA appointment will be taken into account both the initial TA appointment (or CI appointment) and the subsequent appointment obligation related to that appointment may be met through position(s) on any one of the three University of Toronto campuses (UTM, UTSC or St. George) in courses in the same discipline as the initial appointment. TAs will only be assigned to courses in fields in which they are or should be qualified to assist. Duties of this position shall be performed at the campus on which the position is located. Where the duties are intended to be performed at another location, such other location will be specified in the posting.