

**JOB POSTING: COURSE INSTRUCTOR POSITIONS**

**Posted on March 20, 2024**

The German Studies program seeks a **Course Instructor for each term** for the following course

**GER200Y1Y, LEC5101– INTERMEDIATE GERMAN 1 (Online)**

**1<sup>st</sup> Term: May 1, to June 30, 2024**

**2<sup>nd</sup> Term: July 1 to August 31, 2024**

**GER200Y1Y L5101: INTERMEDIATE GERMAN 1**

Lectures on Monday, Tuesday, Wednesday, and Thursday 6:00 a.m. - 8:00 p.m.

See departmental website for course description at:

<http://german.utoronto.ca/undergraduate-programs/undergraduate-courses/>

The delivery method for this course is currently Online – Synchronous. Please note that in keeping with current circumstances, the course delivery method may change as determined by the Faculty of the Department.

**QUALIFICATIONS**

Minimum qualifications include near native fluency in German & previous experience in teaching related German language courses without supervision. Preference will be given to candidates with relevant training in digital pedagogy and online learning platforms and past experience in teaching online courses, as well as proven excellent communication and cooperation skills.

**Relevant Criterion**

Past teaching experience is the more relevant criterion than the need to acquire experience in respect of this posted position.

**DUTIES:**

Preparation of syllabus and virtual course content/Course preparation / Facilitating online learning sessions for 8 hours per week/ Providing virtual office hours for academic counselling of students (2 hours per week) / Designing online assignments, tests and exams / Grading online assignments, tests and exams/ Collaboration with the language coordinator.

**ESTIMATED TA SUPPORT:** N/A

**ESTIMATED COURSE ENROLMENT:** 30 students

**RATE OF PAY:** \$8,142.51/term (excluding vacation pay)

**APPLICATION PROCESS**

Applicants must submit a cover letter, CUPE Unit 1 Application Form, updated C.V. (including previous teaching evaluations, if applicable), and one letter of reference **by April 11<sup>th</sup>, 2024, by 4 p.m.** **Your application must specify the term to which you are applying.** **Applications should be sent electronically to:**

**Prof. Hang-Sun Kim**  
Undergraduate Coordinator

Department of Germanic Languages and Literatures  
University of Toronto  
e-mail: [german.undergrad@utoronto.ca](mailto:german.undergrad@utoronto.ca)

If during the application and/or selection process you require accommodation due to a disability, please contact [german.undergrad@utoronto.ca](mailto:german.undergrad@utoronto.ca)

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission. The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact [uoft.careers@utoronto.ca](mailto:uoft.careers@utoronto.ca). During employment, to request accommodation from the University, contact the supervisor or department chair and/or Health & Wellbeing Programs & Services at [hwb@utoronto.ca](mailto:hwb@utoronto.ca). For more information about accommodations at U of T, please visit our Accommodation webpage.

The hiring criteria for Teaching Assistant positions are academic qualifications, the need to acquire experience, previous experience and previous satisfactory employment under the provisions of this Collective Agreement.

Candidates who are members of Indigenous, Black, racialized and LGBTQ2S+ communities, persons with disabilities, and other equity seeking groups are encouraged to apply, and their lived experience shall be taken into consideration as applicable to the position.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement.

The position(s) posted above is (are) tentative, pending final course determinations and enrolments.

Positions posted here are open to Graduate Students in the School of Graduate Studies, Postdoctoral Fellows and Undergraduate Students in the University of Toronto.

Preference in hiring shall be given to Graduate Students enrolled in the School of Graduate Studies of the University of Toronto or those who have made application to be enrolled in the School of Graduate Studies of the University of Toronto.

*"Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail."*