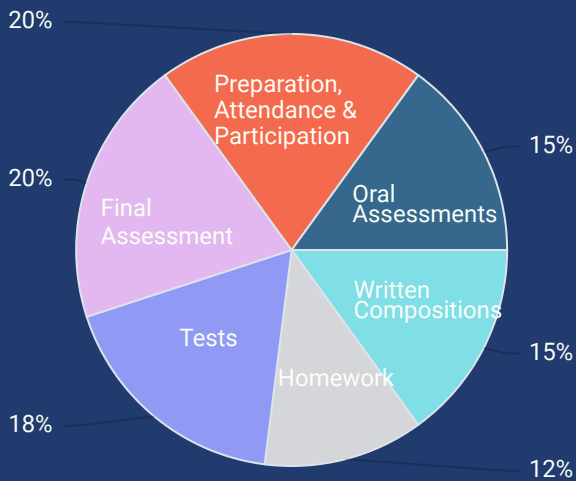


## Introduction to German I, *online synchronous*

### YOUR GRADE BREAKDOWN



### REQUIRED EQUIPMENT & MATERIALS



Fast and stable internet connection



Laptop or desktop computer with camera and microphone



Hardcopy or e-version of the textbook *Kontakte*, available at the U of T Bookstore



*Attention! Turning your camera on during class and assessments is mandatory!*



### LEARNING OBJECTIVES

**This is not your average online class!** We take advantage of all the possibilities recent digital advances have to offer - you'll get individual attention, collaborate with peers from across campus, participate in various group projects and enjoy guest appearances by German artists and field experts. At the end of this course, you will possess the knowledge and confidence to hold simple conversations in German, as well as understand and apply fundamental grammar rules.

We use the communicative and task-based approach here. What does that mean? It means that you will do a lot of talking, reading and writing and engage in a variety of fun interactive and stimulating activities. You will gain proficiency in oral and written communication while exploring the cultures and societies of German-speaking countries.

**At the end of GER100, you will have reached the A2.1 proficiency level.**

**Achtung!** If you have any previous knowledge of German, you are required to take a placement test! Please email [gayle.grisdale@utoronto.ca](mailto:gayle.grisdale@utoronto.ca) to arrange for an assessment.

You can purchase a hardcopy of the textbook **Kontakte, 9th edition**, at the **U of T Bookstore**. The textbook comes in a package containing the special access code for the *digital program*, so make sure to not throw it out when unpacking the book!

## ASSESSMENT & ASSIGNMENTS

ISBN 9781260884593  
/ 1260884597

### Attendance & Participation

This synchronous online language course meets twice a week for a 2-hour block on Zoom. Each student is allowed **one** unexcused absence (i.e. two hours) per term. For each subsequent unexcused absence, a student will incur a **10% penalty** off the class participation and attendance grade for the course. An excused absence is defined as one that has been reported on ACORN or with a college registrar. **Absenteeism inherently has indirect bearing upon all other aspects of the grade weighting.** Test material and homework assignments are based on tasks, activities and information presented during the online meetings. If, for any reason, you cannot attend class, please contact your instructor. They will inform you on the best ways to catch up on the material. Students will be further required to regularly contribute to online **discussion boards** and complete online **vocabulary quizzes**. Discussion board entries and vocabulary quizzes each account for **25%** of your attendance & participation grade.

**Please note that not turning your camera on during class will be considered an absence.**

### Homework

You will spend approx. 4 hours on homework every week. You will be assigned homework from the online workbook and from the textbook, among others. The homework exercises will provide you with ample opportunities to practice the materials covered. No late homework will be accepted without a legitimate excuse. **Advice:** In order to have a meaningful learning experience, you should do the homework assignments on a daily basis, rather than all at once at the end of the week. **The independent work you do will have a direct influence on your ability to actively participate in all other off and on-line activities.**

### Meet your instructor...



*Hallo zusammen!* My name is Prof. Stefana Gargova and I will be your language instructor this Fall. I hold an MA in German and Linguistics from University of Cologne, Germany, a PhD in Second Language Acquisition from U of T, and I have over 20 years of teaching experience. My teaching philosophy is based on individual care and attention to each and every student in my class and I make sure students leave my courses with a deep and thorough understanding of German grammar and syntax.

## ASSESSMENT & ASSIGNMENTS CONT'D

### Written Compositions

You will write a total of 4 written compositions altogether - 2 in each term. The topic and length of the essay will be indicated by your course instructor. Each essay consists of a **draft** and a **final version**. In order to receive the full grade, you must turn in both! Your instructor will return the draft with corrective annotations. You will write the final version of your essay based on these corrections. This is a very important reflective exercise to develop your writing skills and to understand the source of your mistakes. The first version will count 60% and the second 40%. **Late assignment submission will result in 5% grade reduction for each day past the deadline, for up to 5 days.**

Having your essays proofread by someone else who is proficient in German can be considered plagiarism, as you are submitting someone else's work as your own. The use of translation software or online translation tools such as Google translate will not only be considered cheating, but you will miss a chance to reflect upon and improve your writing skills. The purpose of the composition is to **show your ability to use the vocabulary and grammar learned in the course in accordance with your level of German.**

### Tests

You will write 5 tests - 3 in the Fall and 2 in the Spring term. Each test will cover vocabulary, grammar and readings from the course. Tests are 1 hour each and will be written during live instruction time. **Your camera must be on for the duration of the entire test or your test will be nulled!** No make-up tests are allowed unless the student has a legitimate excuse and has communicated this to their instructor **prior** to the assignment. If you should fall ill on the day of the test, please let the instructor know **before** class. A make-up test must be written no later than a week after the actual assessment date.

### Oral Assessment

You will have an oral assessment at the end of each term. In the Fall, it will be a role play with a partner followed by an interview with your instructor. In the Spring semester, we will participate in a **TalkAbroad** program, where you will meet and talk with native speakers from a German-speaking country of your choice on a predetermined topic. Please note that the **TalkAbroad** program comes at an additional cost of CAD30 (for 2 sessions), which is to be covered by the student. It is an exciting opportunity to practice your communicative skills! More details to be announced in class. Don't fret! You will have plenty of opportunities to practice in and outside of class. Exact times will be arranged with the course instructor.

All U of T 100-level courses must conclude with a final examination and GER100 is no different. The 2-hour written test will take place approx. 3 weeks after the spring semester is over. **PLEASE NOTE: THE FINAL EXAM WILL BE IN PERSON.** Details to be shared in class...

# PRIVACY, ACCESSIBILITY & ACADEMIC INTEGRITY

## Privacy Considerations

Students may not record any portion of a lecture without the prior and explicit written permission of the course instructor. Provostial guidelines on the Appropriate Use of Information and Communication Technology, available at <https://www.provost.utoronto.ca/planning-policy/information-communication-technology-appropriate-use/>, state that:

The unauthorized use of any form of device to audiotape, photograph, video-record or otherwise reproduce lectures, course notes or teaching materials provided by instructors is covered by the Canadian Copyright Act and is prohibited. Students must obtain prior written consent to such recording. In the case of private use by students with disabilities, the instructor's consent must not be unreasonably withheld.

Students may not create audio recordings of classes with the exception of those students requiring an accommodation for a disability, who **should speak to the instructor and obtain a permission prior to beginning to record lectures**. Students creating unauthorized audio recording of lectures violate an instructor's intellectual property rights and the Canadian Copyright Act. Students violating this agreement will be subject to disciplinary actions under the Code of Student Conduct.

Students may not take screenshots of class chats, class discussion board entries or any other course content without the prior and explicit permission of the course instructor. Taking screenshots of class chats, discussion board entries or other class content and distributing them via the Internet using social media of any kind, peer-to-peer file sharing such as One Drive or Dropbox, or other distribution channels may be considered a violation of privacy and of intellectual property rights. Students violating this agreement will be subject to disciplinary actions under the Code of Student Conduct. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005, persons who have special needs will be accommodated.

## Live Recordings of Online Sessions

Please note that the online sessions of this course may be recorded and uploaded on Quercus for reference. These live recordings will be available for a short period only. They are intended to be used as a student study aid and are not a substitute for regular attendance unless there are special circumstances (i.e. you are out of the country and in a different time zone) and you have an explicit permission from the course instructor.

Video recordings will mostly capture the instructor and the shared screen. However, your voice and video, may be captured as well. If you have any concerns about being recorded, please speak to your instructor.

Live recordings of online sessions may not be reproduced or posted or shared anywhere other than the official course Quercus site and should only be used by students currently registered in the course. Even if online sessions are not recorded, students may not create audio or video recordings without the written permission from the instructor. Permission for such recordings will not be withheld for students with accommodation needs.

### Academic Integrity Statement

We take Academic Integrity very seriously here! Academic integrity is defined as the pursuit of scholarly activity in an open, honest and responsible manner. All students should act with personal integrity, respect other students' dignity, rights and property, and help create and maintain an environment in which all can succeed through the fruits of their efforts. Dishonesty of any kind will not be tolerated in this course. Dishonesty includes, but is not limited to impersonation, cheating, plagiarizing, fabricating information or citations, facilitating acts of academic dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, using online translators, or tampering with the academic work of other students. Students who are found to be dishonest will receive academic sanctions and will be reported to the University's Judicial Affairs office for possible further disciplinary sanction. For more, please visit:




**Code of Behaviour  
on Academic  
Matters [July 1,...**

[governingcouncil.utoronto.ca](#)

### Accessibility

The German Department is committed to ensuring that all students have equal access to programs, facilities, and admissions. This course welcomes students with diverse learning styles and needs. If you have a consideration or a circumstance that requires specific accommodation for attending online course sessions, participating in group-work, or completing homework and assignments, we invite you to contact the course instructors and Accessibility Services ([accessibility.services@utoronto.ca](mailto:accessibility.services@utoronto.ca)) as soon as possible to make necessary arrangements.



**Welcome to GER100!  
Let's learn German and  
have fun together!**