

**JOB POSTING: COURSE INSTRUCTOR POSITIONS**

**Posted on July 6, 2021**

The German Studies program seeks **1 Course Instructor** for the following course:

**GER100Y1, LEC0101– Introduction to German (In-Class)**

**1<sup>st</sup> term: September 1 to December 31, 2021**

**GER100Y1 L0101: INTRODUCTION TO GERMAN**

Lectures on Monday & Wednesday 11:00 a.m. – 1:00 p.m.

See departmental website for course description at:

<http://german.utoronto.ca/undergraduate-programs/undergraduate-courses/>

The delivery method for this course is currently In Class. Please note that in keeping with current circumstances, the course delivery method may change as determined by the Faculty of the Department.

**QUALIFICATIONS**

Minimum qualifications include near native fluency in German; proven excellent communication and cooperation skills, are considered an asset. The need to acquire experience is the more relevant criterion in respect of this position. Concurrent enrolment in GER1820, 'Teaching and Learning of German,' is an asset.

**DUTIES INCLUDE**

Course preparation / Lecturing 4 hours per week/ Providing scheduled office hours for academic counselling of students (2 hours per week) / Attending pre-term instructor meeting before class starts/ Attending coordination meetings & regularly corresponding with coordinator/ Designing tests and exams / invigilating tests and exams/Grading assignments, tests and exams/ Weekly consultations and collaborations with the language coordinator.

<b>ESTIMATED TA SUPPORT:</b>	N/A
<b>ESTIMATED COURSE ENROLMENT:</b>	30 students
<b>RATE OF PAY:</b>	\$7,982.07 term (plus vacation pay)

**APPLICATION PROCESS**

Applicants must submit a cover letter, CUPE Unit 1 Application Form, updated C.V. (including previous teaching evaluations, if applicable), and the name(s) of a referee(s) **by July 27, 2021 by 4 p.m.** Your application **must specify the term to which you are applying.** Applications should be sent electronically to:

**Gayle Grisdale**  
Undergraduate Assistant  
Department of Germanic Languages and Literatures  
University of Toronto  
e-mail: [german@chass.utoronto.ca](mailto:german@chass.utoronto.ca)

The University strives to be an equitable and inclusive community, and proactively seeks to

increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission. The university is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact [uoft.careers@utoronto.ca](mailto:uoft.careers@utoronto.ca). During employment, to request accommodation from the University, contact the supervisor or department chair and/or Health & Wellbeing Programs & Services at [hwb@utoronto.ca](mailto:hwb@utoronto.ca). For more information about accommodations at U of T, please visit our Accommodation webpage.

The hiring criteria for Course Instructors positions are academic qualifications, the need to acquire experience, previous teaching experience and previous satisfactory employment under the provisions of this Collective Agreement.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

Candidates who are members of Indigenous, Black, racialized and LGBTQ2S+ communities, persons with disabilities, and other equity seeking groups are encouraged to apply, and their lived experience shall be taken into consideration as applicable to the position.

This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement.

The position(s) posted above is (are) tentative, pending final course determinations and enrolments.

Positions posted here are open to Graduate Students in the School of Graduate Studies, Postdoctoral Fellows and Undergraduate Students in the University of Toronto.

**Note:** Although a graduate student's preference as to the campus location of his/her TA appointment will be taken into account, both the initial TA appointment (or CI appointment) and the subsequent appointment obligation related to that appointment may be met through position(s) on any one of the three University of Toronto campuses (UTM, UTSC or St. George) in courses in the same discipline as the initial appointment. TAs will only be assigned to courses in fields in which they are or should be qualified to assist. Duties of this position shall be performed at the campus on which the position is located. Where the duties are intended to be performed at another location, such other location will be specified in the posting.

*"Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail."*