

University of Toronto
GERMAN STUDIES PROGRAM

EMERGENCY - JOB POSTING: SESSIONAL LECTURER

Posted on August 22nd, 2014 at 5 p.m.

GER 200Y1 L5101 FALL – INTRODUCTION TO GERMAN II – M&W 6-8 p.m.

Fall session: September 1, 2014 – December 31, 2014

QUALIFICATIONS:

Near native fluency in German; experience in teaching German language courses without supervision. Preference will be given to candidates with successful previous teaching of identical or similar courses, as well as proven excellent communication and cooperation skills. PhD an asset. See departmental website for course description: <http://www.german.utoronto.ca>

DUTIES INCLUDE

Course preparation / Lecturing 4 hours per week / Providing scheduled office hours for academic counselling of students (2 hours per week) / Attending pre-term instructor meeting before class starts/ Attending coordination meetings & regularly corresponding with coordinator/ Designing tests and exams / Invigilating tests and exams/ Grading tests & exams

ESTIMATE TA SUPPORT: N/A

ESTIMATED COURSE ENROLMENT: 30

Rate of Pay per session: \$7,125.00 (incl. vacation pay)

Final availability of the position is contingent upon enrolment, budgetary consideration, and the determination of appointments as governed by the collective agreement.

APPLICATION PROCESS (Application forms are available at the department)

Applicants should submit a cover letter, **CUPE Unit 3** Application Form, C.V. (including previous teaching evaluations, if applicable), and one letter of reference by **Tuesday, August 26th, 2014 at 5 p.m.** Applications should be sent electronically to:

Gayle Grisdale
Undergraduate Assistant
Department of Germanic Languages and Literatures
University of Toronto
e-mail: german@chass.utoronto.ca

This job is posted in accordance with the CUPE 3902, Unit 3 Collective Agreement. The positions posted above are tentative, pending final course determinations and enrolments.

The Department Hiring Policy is available in the Department office and the CUPE 3902 office. In accordance with the Employment Equity Policy, the University of Toronto encourages applications from qualified women and men, members of visible minorities, aboriginal peoples, and persons with disabilities.

“Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.”